FOOOCONK® St. Louis Area Foodbank

FISCAL YEAR 2024 AUDIT

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INDEPENDENT AUDITOR'S REPORT

Board of Directors St. Louis Area Food Bank, Inc. Bridgeton, Missouri

Opinion

We have audited the accompanying financial statements of St. Louis Area Food Bank, Inc. (the "Organization"), which comprise the statements of financial position as of June 30, 2024 and 2023, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of St. Louis Area Food Bank, Inc. as of June 30, 2024 and 2023, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of St. Louis Area Food Bank, Inc. and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about St. Louis Area Food Bank, Inc.'s ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements, including omissions, are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and Government Auditing Standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of St. Louis Area Food Bank, Inc.'s internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about St. Louis Area Food Bank, Inc.'s ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The supplementary information on pages 52 - 61 is presented for purposes of additional analysis and is not a required part of the financial statements. Additionally, the accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated January 24, 2025, on our consideration of the Organization's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Organization's internal control over financial reporting and compliance.

 $Armanino^{LLP} \\$

St. Louis, Missouri

amanino LLP

January 24, 2025

St. Louis Area Food Bank, Inc. Statements of Financial Position June 30, 2024 and 2023

		2024		2023
ASSETS				
Current assets Cash and cash equivalents Accounts receivable, net Grants receivable Current portion of unconditional promises to give Inventory Prepaid expenses and other current assets Investments - operating Total current assets	\$	7,965,708 128,582 1,132,128 683,464 5,260,140 198,254 12,727 15,381,003	\$	5,182,474 116,143 295,723 452,182 3,778,317 358,577 2,038 10,185,454
Long-term assets Unconditional promises to give, net of current Investments - board designated Investments - endowment Operating lease right-of-use asset Property and equipment, net Total long-term assets Total assets	<u> </u>	18,214,859 6,457,278 45,792 10,185,407 34,903,336 50,284,339	\$	175,000 16,275,764 5,650,853 62,258 10,999,999 33,163,874 43,349,328
LIABILITIES AND NET ASSETS				
Current liabilities Accounts payable Accrued expenses Current maturities of operating lease obligations Current maturities of finance lease obligations Total current liabilities	\$	688,661 810,060 16,803 285,549 1,801,073	\$	1,618,617 636,629 16,466 272,181 2,543,893
Long-term liabilities Long-term operating lease obligations Long-term finance lease obligations Total long-term liabilities Total liabilities		28,771 640,332 669,103 2,470,176		45,792 914,739 960,531 3,504,424
Net assets Without donor restrictions Board designated endowment Board designated reserves Invested in property and equipment, net of debt Undesignated, available for operations Total without donor restrictions With donor restrictions Total net assets	_	6,457,278 18,214,859 9,259,256 12,719,850 46,651,243 1,162,920 47,814,163	_	5,650,853 16,275,764 9,813,079 7,478,026 39,217,722 627,182 39,844,904
Total liabilities and net assets	\$	50,284,339	\$	43,349,328

St. Louis Area Food Bank, Inc. Statement of Activities For the Year Ended June 30, 2024

	Without Donor Restrictions	With Donor Restrictions	Total
Support, revenue, and gains			
Program fees	\$ 535,993	\$ -	\$ 535,993
Contributions	11,653,929	1,833,680	13,487,609
Government grants	5,140,795	-	5,140,795
Investment income, net	3,041,211	-	3,041,211
Other revenue	182,297	-	182,297
Consumable product donations/receipts	78,841,196	-	78,841,196
Net assets released from restriction	1,297,942	(1,297,942)	<u>-</u>
Total support, revenue, and gains	100,693,363	535,738	101,229,101
Functional expenses Program services Support services Management and general Fundraising Total support services Total functional expenses	2,165,522 1,582,587 3,748,109 93,259,842		2,165,522 1,582,587 3,748,109 93,259,842
Change in net assets	7,433,521	535,738	7,969,259
Net assets, beginning of year	39,217,722	627,182	39,844,904
Net assets, end of year	\$ 46,651,243	\$ 1,162,920	\$ 47,814,163

St. Louis Area Food Bank, Inc. Statement of Activities For the Year Ended June 30, 2023

	Without Donor Restrictions	With Donor Restrictions	Total
Support, revenue, and gains			
Program fees	\$ 1,093,205	\$ -	\$ 1,093,205
Contributions	13,229,606	999,989	14,229,595
Government grants	7,222,320	-	7,222,320
Investment income, net	2,069,510	-	2,069,510
Other revenue	26,862	-	26,862
Consumable product donations/receipts	82,900,235	-	82,900,235
Net assets released from restriction	1,061,482	(1,061,482)	<u> </u>
Total support, revenue, and gains	107,603,220	(61,493)	107,541,727
Functional expenses Program services Support services Management and general Fundraising Total support services Total functional expenses	2,367,222 1,772,680 4,139,902 106,952,604		2,367,222 1,772,680 4,139,902 106,952,604
Change in net assets	650,616	(61,493)	589,123
Net assets, beginning of year	38,567,106	688,675	39,255,781
Net assets, end of year	\$ 39,217,722	\$ 627,182	\$ 39,844,904

St. Louis Area Food Bank, Inc. Statement of Functional Expenses For the Year Ended June 30, 2024

		Program Services	Ianagement nd General	F	undraising	Total
Expenses						
Salaries and related items	\$	5,322,999	\$ 1,340,847	\$	834,829	\$ 7,498,675
Professional fees		36,287	173,125		1,981	211,393
Supplies		304,153	14,554		1,765	320,472
Telephone		65,934	30,170		7,323	103,427
Postage and shipping		662	22,364		6,015	29,041
Occupancy		641,668	28,008		5,503	675,179
Rental and maintenance		261,554	162,193		11,858	435,605
Printing and publications		49,386	24,005		657,092	730,483
Meetings and travel		48,962	35,469		9,701	94,132
Food and product distribution		80,672,510	-		-	80,672,510
Fleet management		729,323	4,180		958	734,461
Grants to agencies		120,265	4,122		-	124,387
Miscellaneous		6,284	175,879		16,351	198,514
Insurance		321,933	20,830		4,734	347,497
Dues		14,220	 97,444		1,467	 113,131
Total expenses before						
depreciation and amortization		88,596,140	 2,133,190		1,559,577	92,288,907
Depreciation and amortization	_	915,593	 32,332		23,010	 970,935
	\$	89,511,733	\$ 2,165,522	\$	1,582,587	\$ 93,259,842
Percentage of total		96.0 %	2.3 %		1.7 %	 100.0 %

St. Louis Area Food Bank, Inc. Statement of Functional Expenses For the Year Ended June 30, 2023

		Program Services		Management and General	F	undraising		Total
Expenses								
Salaries and related items	\$	5,188,196	\$	1,229,861	\$	823,111	\$	7,241,168
Professional fees		70,017		176,993		3,447		250,457
Supplies		439,976		13,864		1,674		455,514
Telephone		69,271		27,512		8,229		105,012
Postage and shipping		589		21,668		662		22,919
Occupancy		553,177		9,745		7,455		570,377
Rental and maintenance		272,594		153,698		67,938		494,230
Printing and publications		51,889		92,232		814,184		958,305
Meetings and travel		45,590		25,282		9,217		80,089
Food and product distribution		93,873,553		-		-		93,873,553
Fleet management		908,023		1,772		849		910,644
Grants to agencies		165,875		-		-		165,875
Miscellaneous		101,788		203,291		9,081		314,160
Insurance		191,848		17,859		3,368		213,075
Dues		23,199		104,125		1,923		129,247
Total expenses before								
depreciation and amortization		101,955,585		2,077,902		1,751,138		105,784,625
Depreciation and amortization		857,117		289,320		21,542	_	1,167,979
	\$	102,812,702	\$	2,367,222	\$	1,772,680	\$	106,952,604
Percentage of total	_	96.1 %	_	2.2 %	_	1.7 %	_	100 %

St. Louis Area Food Bank, Inc. Statements of Cash Flows For the Years Ended June 30, 2024 and 2023

		2024		2023			
Cash flows from operating activities							
Change in net assets	\$	7,969,259	\$	589,123			
Adjustments to reconcile change in net assets to net cash							
provided by operating activities		070 025		1 167 070			
Depreciation and amortization Realized and unrealized gains on investments		970,935 (2,257,090)		1,167,979 (1,591,833)			
Gain on disposal of property and equipment		(2,237,090) $(3,500)$		(1,391,633)			
Donated securities		210,077		182,857			
Changes in operating assets and liabilities		,		,			
Accounts receivable, net		(12,439)		12,766			
Grants receivable		(836,405)		430,165			
Unconditional promises to give		(56,282)		(394,837)			
Inventory		(1,481,823)		2,099,031			
Prepaid expenses and other current assets		160,323		(198,866)			
Accounts payable		(929,956)		477,530			
Accrued expenses Operating lease, net		173,431		17,707			
Net cash provided by operating activities		(218) 3,906,312	_	2,791,622			
		3,700,312	_	2,771,022			
Cash flows from investing activities							
Proceeds from sales of investments		1,416,466		6,893,930			
Purchases of investments		(2,125,662)		(9,477,757)			
Proceeds from sale of property and equipment Purchases of property and equipment		15,500		(779 221)			
Net cash used in investing activities		(168,343) (862,039)	_	(778,331) (3,362,158)			
· ·		(802,037)	_	(3,302,136)			
Cash flows from financing activities		,					
Payments of finance lease obligations		(261,039)		(155,631)			
Net cash used in financing activities		(261,039)	_	(155,631)			
Net increase (decrease) in cash and cash equivalents		2,783,234		(726,167)			
Cash and cash equivalents, beginning of year		5,182,474		5,908,641			
Cash and cash equivalents, end of year	\$	7,965,708	\$	5,182,474			
cush and cush equivalents, end of year							
Supplemental disclosure of cash flow infor	rmat	ion					
Cash paid during the year for interest	\$	64,174	\$	64,174			
Supplemental schedule of noncash investing and financing activities							
Acquisition of property and equipment through finance lease arrangements	\$	-	\$	340,153			

1. NATURE OF OPERATIONS

St. Louis Area Food Bank, Inc. (the "Organization") is a not-for-profit organization established to collect, warehouse, and distribute food and household items to social service agencies for food and product distribution and on-site programs. The Organization receives funding from federal and state governing agencies along with contributions from various grantors and donors.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of accounting and financial statement presentation

The accompanying financial statements have been prepared in accordance with the provisions of the Financial Accounting Standards Board, Accounting Standards Codification (the "FASB ASC"), which is the source of authoritative, nongovernmental accounting principles generally accepted in the United States of America ("U.S. GAAP"). All references to authoritative accounting guidance contained in our disclosures are based on the general accounting topics within the FASB ASC.

Net assets and revenues, expenses, gains, and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, net assets of the Organization and changes therein are classified into two categories of net assets, as applicable, and reported as follows:

- Net assets without donor restrictions Net assets that are not subject to donor-imposed stipulations. Board designated funds are established by the Board of Directors and represent net assets without donor restrictions that have been set aside to help ensure the financial stability of the Organization. These funds shall be utilized only when costs cannot be otherwise funded by operations or specific donations.
- Net assets with donor restrictions Net assets received with donor or grantor stipulations that limit the use of the donated assets. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. When stipulated time restrictions expire or purpose restrictions are met, these net assets are reclassified to net assets without donor restrictions and reported in the consolidated statements of activities as net assets released from restrictions. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that the resources be maintained in perpetuity with use of income for general operations or donor-restricted purposes. The income earned on any related investments may be subject to donor-imposed stipulations. The Organization had no net assets with donor restrictions that were perpetual in nature as of June 30, 2024 and 2023.

Use of estimates

The preparation of financial statements in conformity with U.S. GAAP requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Cash and cash equivalents

The Organization considers assets without donor restrictions or boar designations that are highly liquid investments with an initial maturity of three months or less to be cash equivalents. The Organization maintains its cash accounts with a major domestic, high credit quality financial institution. Amounts held in financial institutions are occasionally in excess of the Federal Deposit Insurance Corporation (FDIC) limits of \$250,000; however, management believes the Organization is not exposed to significant risk at their banking institution.

Fair value measurements

The Organization follows guidance issued by the FASB on fair value measurements, which establishes a framework for measuring fair value, clarifies the definition of fair value within that framework, and expands disclosures about the use of fair value measurements. This guidance applies whenever fair value is the applicable measurement. The three general valuation techniques used to measure fair value are the market approach, cost approach, and income approach.

Investments

The Organization carries investments at fair value with unrealized holding gains and losses included in earnings. Realized gains and losses are included in earnings and are derived using the average cost method for determining the cost of securities sold. Dividend and interest income is recognized when earned. Investment income (e.g. interest, dividends, fees, unrealized gains and losses, and realized gains and losses) with donor-imposed restrictions that are met in the same year as earned are reported as net assets without donor restrictions.

The Organization maintains its investments primarily with one brokerage firm. Securities held at this firm are insured by the Securities Investor Protection Corporation up to \$500,000; however, management believe the Organization is not exposed to significant risk at their brokerage firm.

Accounts receivable

Accounts receivable are uncollateralized obligations due primarily for shared maintenance fees from member agencies under normal trade terms generally requiring payment within 30 days of the invoice date. Accounts receivable was \$128,582, \$116,143, and \$128,909 at June 30, 2024, June 30, 2023, and June 30, 2022, respectively.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Accounts receivable (continued)

The Organization recognizes an allowance for expected credit losses ("AECL") on accounts receivable, related to accounts receivable, in an amount equal to the current expected credit losses. The estimation of the AECL is based on an analysis of historical loss experience, current receivables aging, and management's assessment of current conditions and reasonable and supportable expectations of future conditions, as well as an expense associated with the AECL. Management provides for probable uncollectible amounts through a charge to expenses and a credit to the AECL. Balances that are still outstanding after management has used reasonable collection efforts are written off through a charge to the AECL and a credit to accounts receivable. The allowance for expected credit losses was \$14,285 for the years ended June 30, 2024 and 2023. The activity (including write-offs, allowance adjustments, and bad debt recoveries) that occurred during these years was not material to the consolidated financial statements.

Grants receivable

Grants receivable includes amounts due from various funding agencies under binding contracts with the Organization for services rendered or expenses incurred prior to year-end. Management provides for probable uncollectible amounts through a charge to earnings and a credit to a valuation allowance based on its assessment of the current status of individual accounts. Balances that are still outstanding after management has used reasonable collection efforts are written off through a charge to the valuation allowance and a credit to grants receivable. The Organization considers grants receivable to be fully collectible; accordingly, no allowance for uncollectible grants receivable is deemed necessary.

Unconditional promises to give

Unconditional promises to give due in the next year are recorded at their net realizable value. Unconditional promises to give due in subsequent years are reported at the present value of their net realizable value using risk-free interest rates applicable to the years in which the promises are to be received.

The Organization provides an allowance for uncollectible promises to give equal to the estimated losses that will be incurred in the collection of unconditional promises to give. This estimate is based on historical experience coupled with a review of the current status of existing promises. The allowance and associated promises are reduced when the promises are determined to be uncollectible. The Organization considers unconditional promises to give to be fully collectible; accordingly, no allowance for uncollectible promises to give is deemed necessary.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Inventory

The Organization's inventory consists of donated food items, USDA product, and purchased product. The donated products received and distributed by the Organization have been valued and recorded in the accompanying financial statements in accordance with the FASB's guidance on accounting for contributions received and contributions made. Donated products are valued at fair value using product distribution pricing guidelines provided by Feeding America, a national consortium of regional food banks. The estimated fair value prices per pound of \$1.97 and \$1.74 were used in determining general donated and federal government donated product, respectively, as of June 30, 2024. The estimated fair value prices per pound of \$1.93 and \$1.57 were used in determining general donated and federal government donated product, respectively, as of July 1, 2023.

Property and equipment

Property and equipment acquisitions with a cost in excess of \$5,000 are capitalized and recorded at cost, while maintenance and repairs are expensed as incurred. Donated assets are recorded at fair value at the date of donation. Such donations are reported as increases in net assets without donor restrictions unless the donor has restricted the donated asset to a specific purpose. Major additions and improvements are capitalized, while maintenance and repairs are expensed as incurred. When assets are sold or otherwise disposed of, the related cost and accumulated depreciation are removed from the accounts. Any gain or loss arising from such disposition is included as income or expense in the year of disposition.

Depreciation is computed using the straight-line method over the estimated useful lives of the assets. Amortization is computed using the straight-line method over the lesser of the length of the related lease or the estimated useful life of the asset.

The estimated lives for computing depreciation on property and equipment are:

Buildings and improvements	5-40 years
Machinery and equipment	5-20 years
Vehicles	2-10 years
Office equipment	2-15 years

Long-lived asset impairment

The Organization evaluates the recoverability of the carrying value of long-lived assets whenever events or circumstances indicate the carrying amount may not be recoverable. If a long-lived asset is tested for recoverability and the undiscounted estimated future cash flows expected to result from the use and eventual disposition of the asset are less than the carrying amount of the asset, the asset cost is adjusted to fair value and an impairment loss is recognized as the amount by which the carrying amount of a long-lived asset exceeds its fair value. No asset impairment was recognized during the years ended June 30, 2024 and 2023.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Leases

The Organization has operating leases for copiers and finance leases for vehicles. As of July 1, 2022, operating leases are required to be included in right-of-use ("ROU") assets and lease liabilities on the statement of financial position. ROU assets represent the Organization's right to use an underlying asset for the lease term and lease liabilities represent the Organization's obligation to make lease payments arising from the lease at the commencement date of the lease. The lease liability is initially and subsequently recognized based on the present value of its future lease payments. The ROU asset is subsequently measured throughout the lease term at the amount of the remeasured lease liability, plus unamortized initial direct costs, plus (minus) any prepaid (accrued) lease payments, less the unamortized balance of lease incentives received and any impairment recognized. Variable payments are included in the future lease payments when those variable payments depend on an index or a rate. For operating leases with a term of one year or less, the Organization has elected to not recognize a lease liability or ROU asset on the statement of financial position. Instead, lease payments are recognized as expenses on a straight-line basis over the lease term.

The Organization determines if an arrangement is a lease, or contains a lease, at inception of a contract or when the terms of an existing contract are changed. Finance and operating lease ROU assets and liabilities are recognized at commencement date based on the present value of lease payments over the lease term. As the Organization's leases do not provide an implicit rate, the Organization uses the risk free rate commensurate with the lease term based on the information available at commencement date in determining the present value of lease payments. The lease ROU asset also includes any lease payments made and excludes lease incentives. Option periods are included in the ROU asset and liability when it is reasonably certain the option will be exercised. Rent expense for lease payments is recognized on a straight-line basis over the lease term.

For any lease agreements with lease and non-lease components, the Organization has elected to apply the practical expedient that allows leases and their associated maintenance services to be accounted for as a single combined operating lease component. The Organization is a lessee in a lease agreement with third parties that do not contain material restrictions or covenants in their lease agreements, sale-leaseback transactions, land easements or residual value guarantees.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Support and revenue

Contributions are recorded as received, and unconditional promises to give are recorded as the promise is made. Promises to give are considered conditional when a measurable barrier and right of return or release exists. The promises to give become unconditional and are recognized as revenue when the barriers upon which they depend are overcome. When the satisfaction of a barrier is accomplished in the same period that the contribution is made, conditional contributions are recorded as unconditional. All contributions are available for general activities unless specifically restricted by the donor. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions. Contributions with donor restrictions in which the restrictions are met within the same year as received are reported as contributions without donor restrictions in the accompanying financial statements.

Program revenue consists of buying club revenue and shared maintenance fees. Buying club revenue is recognized at a point in time, when the partner agencies purchase food. Shared maintenance fees are recognized over time as the maintenance, delivery, or handling service is performed.

Government grants and contracts are generally recognized as revenue in the period that the measurable barrier is overcome (i.e. specific services are provided or the qualified expenses are incurred).

Donated materials and services

Donated noncash assets are recorded as contributions at their fair values at the date of donation. Significant food products, services, and materials are donated to the Organization by various individuals, organizations, and state governments. The Organization reports the fair value of donated food over which it has control (i.e., variance power) as consumable product donations/receipts, without donor restrictions, and immediately thereafter, as food and product distributions when donated to agencies and partners. Other donated goods and services meeting recognition criteria under U.S. GAAP are also recorded as contributions and as expense, based on estimated fair values. The Organization did not monetize any contributed nonfinancial assets and unless otherwise noted, contributed nonfinancial assets did not have donor restrictions.

Donated services are recognized as contributions if the services create or enhance nonfinancial assets or require specialized skills, are performed by people with those skills, and would otherwise be purchased by the Organization. There were no donated services recognized in the financial statements as of June 30, 2024 and 2023.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Functional expense allocation

The costs of program services and supporting activities have been summarized on a functional basis in the statement of activities. The statement of functional expenses presents the natural classification detail of expenses by function. Accordingly, certain costs have been allocated among the program services and supporting activities benefited. Expenses that can be identified with a specific program and supporting service are allocated directly according to their natural expenditure classifications. Certain categories of expenses are attributed to more than one program or supporting function; therefore, expenses require allocation on a reasonable basis that is consistently applied.

Expenses related to the building and grounds as a whole are allocated on a square footage basis such as insurance, occupancy, rental and maintenance, cleaning supplies, and depreciation. Salaries and related items, printing, and supplies are allocated on the basis of estimates of time and effort. Other expenses that occur when distribution costs are incurred are allocated based on the pounds distributed such as warehouse supplies and trash.

Income tax status

The Organization is exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code (the "Code"), except on net income derived from unrelated business activities as defined in the Code. Accordingly, the Organization files as a tax exempt organization.

The Organization follows guidance issued by the FASB on accounting for income taxes and has evaluated its tax positions, expiring statutes of limitations, audits, proposed settlements, changes in tax law and new authoritative rulings, and believes that no provision for income taxes is necessary to cover any uncertain tax positions.

Change in accounting principle

On July 1, 2023, the Organization adopted ASU 2016-13 Financial Instruments - Credit Losses (Topic 326): Measurement of Credit Losses on Financial Instruments (ASC 326). This standard replaced the incurred loss methodology with an expected loss methodology that is referred to as the current expected credit loss ("CECL") methodology. CECL requires an estimate of credit losses for the remaining estimated life of the financial asset using historical experience, current conditions, and reasonable and supportable forecasts and generally applies to financial assets that are not measured at fair value through the change in net assets. Under the standard, disclosures are required to provide users of the financial statements with information in analyzing the Organization's exposure to credit risk and the measurement of credit losses. Financial assets held by the Organization that are subject to the guidance in FASB ASC 326 are accounts receivable and are shown net of the allowance for credit losses on the statement of financial position.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Change in accounting principle (continued)

The Organization adopted ASC 326 and all related amendments thereto effective July 1, 2023, using the modified retrospective approach for all financial assets measured at amortized cost and off balance sheet credit exposures. The adoption of CECL did not result in a cumulative adjustment to net assets. Results for reporting periods beginning after July 1, 2023, are presented under CECL while prior period amounts continue to be reported in accordance with previously applicable accounting standards ("Incurred Loss").

Reclassifications

Certain amounts on the 2023 financial statements have been reclassified, where appropriate, to conform to the financial statement presentation used in 2024. Changes in net assets are unchanged due to these reclassifications.

Subsequent events

Management has evaluated subsequent events through January 24, 2025, the date which the financial statements were available for issue and has reflected all events requiring adjustment or disclosure in the financial statements.

3. LIQUIDITY AND AVAILABILITY OF FINANCIAL ASSETS

The following reflects the Organization's financial assets as of June 30, 2024 and 2023, reduced by amounts not available for general use within one year because of contractual or donor-imposed restrictions or internal designations. Amounts available include the Board-approved appropriation from the endowment fund for the following year as well as donor-restricted amounts that are available for expenditure in the following year. Amounts not available include amounts set aside for operating and other reserves that could be drawn upon if the Board approves that action.

3. LIQUIDITY AND AVAILABILITY OF FINANCIAL ASSETS (continued)

As of June 30, the following were financial assets available to meet cash needs for expenditures within one year:

	2024			2023	
Cash and cash equivalents	\$	7,965,708	\$	5,182,474	
Accounts receivable, net	Ψ	128,582	Ψ	116,143	
Grants receivable		1,132,128		295,723	
Current portion of unconditional promises to give		683,464		452,182	
Investments, at fair value		24,684,864		21,928,655	
Donor restrictions (excluding timing restrictions over 1					
year)		(479,455)		(462,182)	
Board designations	_	(24,672,137)	_	(21,926,617)	
	\$	9,443,154	\$	5,586,378	

The Organization has certain board designated and donor-restricted assets limited to use which are available for general expenditure within one year in the normal course of operations. Accordingly, these have been included in the qualitative information above. Additionally, certain other board designated assets are designated for an operating reserve. However, the board designated amounts could be made available, if necessary.

The Organization's primary sources of support are contributions, grants, and income from investing its endowment and reserve. Some support is required to be used in accordance with the purpose restrictions imposed by the donors. As part of a liquidity management plan, the Organization invests cash in excess of daily requirements in short-term investments and money market funds. Occasionally, the Board designates a portion of any operating surplus to its operating reserves. To further manage liquidity, the Organization maintains a \$1,500,000 line of credit with a bank that is drawn upon as needed during the year to manage cash flow. There were no draws on the line of credit during fiscal years 2024 or 2023.

4. UNCONDITIONAL PROMISES TO GIVE

Unconditional promises to give consisted of the following:

	 2024	 2023
Current portion of unconditional promises to give Unconditional promises to give, net of current portion	\$ 683,464	\$ 452,182 175,000
	\$ 683,464	\$ 627,182

5. FAIR VALUE MEASUREMENTS

The framework for measuring fair value establishes a fair value hierarchy which prioritizes the inputs to valuation techniques used to measure fair value into Levels 1, 2, and 3. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1) and the lowest priority to unobservable inputs (Level 3). The three levels of the fair value hierarchy are described as follows:

- Level 1 Inputs to the valuation methodology are unadjusted quoted prices for identical instruments in active markets.
- Level 2 Inputs to the valuation methodology to include quoted prices for similar instruments in active markets, quoted prices for identical or similar instruments in inactive markets, inputs other than quoted prices that are observable for the instrument, or inputs that are derived principally from or corroborated by observable market data by correlation or other means.
- Level 3 Inputs to the valuation methodology are unobservable and significant to the fair value measurement.

The instruments' fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques maximize the use of relevant observable inputs and minimize the use of unobservable inputs.

Following is a description of the valuation methodologies used for instruments measured at fair value:

Mutual funds, including fixed income securities, alternative securities, hedge funds, equities, exchange traded funds, are valued at the daily closing price as reported by the fund. Mutual funds held by the Organization are open-end mutual funds that are registered with the Securities Exchange Commission ("SEC"). These funds are required to publish their daily net asset value (NAV) and to transact at that price. The mutual funds, fixed income securities, and alternative securities held by the Organization are deemed to be actively traded.

5. FAIR VALUE MEASUREMENTS (continued)

The following table presents the fair value measurements of instruments recognized in the accompanying statement of financial position measured at fair value on a recurring basis and the level within the fair value hierarchy in which the fair value measurements are categorized at June 30, 2024:

	Level 1	Level 2	Level 3	Fair Value
Mutual funds Fixed income Alternative	\$ 14,433,728 7,839,696 1,208,964	\$ - - -	\$ - - -	\$ 14,433,728 7,839,696 1,208,964
	\$ 23,482,388	\$ -	\$ -	23,482,388
Money market funds				1,202,476
				\$ 24,684,864

The following table presents the fair value measurements of instruments recognized in the accompanying statement of financial position measured at fair value on a recurring basis and the level within the fair value hierarchy in which the fair value measurements are categorized at June 30, 2023:

	Level 1	Level 2	Level 3	Fair Value
Mutual funds Fixed income Alternative	\$ 12,560,470 6,945,645 892,368	\$ - - -	\$ - - -	\$ 12,560,470 6,945,645 892,368
	\$ 20,398,483	\$ -	<u>\$</u> _	20,398,483
Money market funds				1,530,172
				<u>\$ 21,928,655</u>

6. INVESTMENTS

A summary of the cost and fair value of the Organization's investments as of June 30, 2024 is as follows:

	 Cost	_	Inrealized ins (Losses)	 Fair Value
Money market funds Mutual funds Fixed income Alternative	\$ 1,202,476 10,221,331 8,678,371 1,055,000	\$	4,212,397 (838,675) 153,964	\$ 1,202,476 14,433,728 7,839,696 1,208,964
	\$ 21,157,178	\$	3,527,686	\$ 24,684,864

A summary of the cost and fair value of the Organization's investments as of June 30, 2023 is as follows:

	 Cost	_	Unrealized ins (Losses)	 Fair Value
Money market funds Mutual funds Fixed income Alternative	\$ 1,530,172 9,689,727 7,717,712 850,000	\$	2,870,743 (772,067) 42,368	\$ 1,530,172 12,560,470 6,945,645 892,368
	\$ 19,787,611	\$	2,141,044	\$ 21,928,655

Investment income for the year ended June 30, is summarized as follows:

	 2024	2023
Interest and dividend income	\$ 871,585	\$ 553,597
Net realized and unrealized gains on investments	 2,257,090	 1,591,833
· ·	 3,128,675	 2,145,430
Less: Investment expenses	 (87,464)	 (75,920)
	\$ 3,041,211	\$ 2,069,510

6. INVESTMENTS (continued)

All investments, except for Endowment funds with donor restrictions, are part of a Board Designated Reserve (the "Reserve") established by the Board of Directors, managed by an outside investment advisor, and governed by a Board approved investment policy. The general purpose of the Reserve is to help ensure the long-term financial stability of the Organization and position it to respond to varying economic conditions and changes affecting the Organization's financial position and the ability of the Organization to continuously carry out its mission. The Board believes that the achievement of the desired investment performance is primarily a function of asset class mix. It further believes that diversification is important for minimizing risk for a given level of returns. Assets should be allocated to various asset classes that serve the purpose of asset growth, principal protection, and/or inflation hedging.

7. INVENTORY AND FOOD DISTRIBUTIONS

The Organization distributed products to 577 and 588 social service agencies in 2024 and 2023, respectively, for use in their food distribution and on-site serving programs. The Organization distributes USDA product primarily through The Emergency Food Assistance Program ("TEFAP") and the Commodity Supplemental Food Program ("CSFP") in Missouri and Illinois.

Food products distributed during the years ended June 30 are as follows:

	2024		2	023
	Pounds	Amount	Pounds	Amount
Donated products	27,227,812	\$ 53,638,789	34,665,815	\$ 66,905,024
Purchased products	2,364,311	10,507,753	2,904,161	6,069,169
Missouri USDA (TEFAP)	7,143,640	12,429,933	4,969,781	7,802,557
Missouri USDA (CSFP)	1,619,528	2,817,979	1,798,280	2,823,299
Illinois USDA (TEFAP)	4,064,626	7,072,450	2,277,898	3,576,299
Illinois USDA (CSFP)	820,086	1,426,950	904,274	1,419,710
	43,240,003	\$ 87,893,854	47,520,209	\$ 88,596,058

Inventory as of June 30, is as follows:

	20	2024		23
	Pounds	Amount	Pounds	Amount
Donated products	511,197	\$ 1,007,057	539,889	\$ 1,041,987
Purchased products	349,456	591,790	480,331	1,214,503
Missouri USDA (TEFAP)	1,131,157	1,968,214	455,682	715,420
Missouri USDA (CSFP)	299,713	521,500	229,699	360,627
Illinois USDA (TEFAP)	452,064	786,591	167,756	263,377
Illinois USDA (CSFP)	221,257	384,988	131,587	182,403
,				
	2,964,844	\$ 5,260,140	2,004,944	\$ 3,778,317

8. PROPERTY AND EQUIPMENT

Property and equipment consisted of the following:

	 2024	 2023
Land	\$ 1,322,800	\$ 1,322,800
Buildings and improvements	10,599,928	10,504,820
Machinery and equipment	2,282,087	2,190,756
Vehicles	1,492,288	1,644,341
Office equipment	690,252	690,252
Construction in progress	98,999	99,000
Vehicles under finance leases	 1,898,408	 1,898,408
	18,384,762	18,350,377
Accumulated depreciation and amortization	 (8,199,355)	(7,350,378)
	\$ 10,185,407	\$ 10,999,999

Depreciation and amortization expense was \$970,935 and \$1,167,979 for the years ended June 30, 2024 and 2023, respectively.

9. LINE OF CREDIT

The Organization has a line of credit agreement (the "Agreement") of \$1,500,000 scheduled to expire on April 18, 2025. Borrowings are charged interest at the Chicago Mercantile Exchange ("CME") Term Secured Overnight Financing Rate ("SOFR") plus 1.60 percent (5.33 percent at June 30, 2024), and are secured by the Organization's operating facility. At June 30, 2024 and 2023, there were no borrowings outstanding under the line of credit.

10. NET ASSETS WITH DONOR RESTRICTIONS

Net assets with donor restrictions at June 30, are as follows:

	2024	2023
Timing restrictions: United Way Other timing restrictions	\$ 235,940 <u>447,524</u> 683,464	\$ 277,182 350,000 627,182
Purpose restrictions: School markets expansion Capital projects	104,076 375,380 479,456	-
	\$ 1,162,920	<u>\$ 627,182</u>

10. NET ASSETS WITH DONOR RESTRICTIONS (continued)

Net assets with donor restrictions released from restriction during the year were as follows:

	2024	2023
Timing restrictions: United Way Other timing restrictions	\$ 513,123	\$ 430,152 175,000 605,152
Purpose restrictions: School markets expansion Capital projects	124,621 485,198 609,819	456,330 - 456,330
	<u>\$ 1,297,942</u>	<u>\$ 1,061,482</u>

11. ENDOWMENT FUNDS

In September 2015, the Board of Directors approved the establishment of an Endowment Fund (the "Endowment") to provide a continuous source of income to support the Organization's mission.

Interpretation of relevant law

The Organization's Board of Directors has interpreted Uniform Prudent Management of Institutional Funds Act ("UPMIFA") as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds absent explicit donor stipulations to the contrary. As a result of this interpretation, the Organization classifies as net assets with donor restriction that are perpetual in nature (a) the original value of gifts donated to the permanent endowment, (b) the original value of subsequent gifts to the permanent endowment, and (c) accumulations to the perpetual endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund. The remaining portion of the donor-restricted endowment fund that is not classified in net assets with donor restrictions that are perpetual in nature is classified as net assets with donor restrictions that are temporary in nature until those amounts are appropriated for expenditure by the Organization in a manner consistent with the standard of prudence prescribed by UPMIFA.

11. ENDOWMENT FUNDS (continued)

Interpretation of relevant law (continued)

In accordance with UPMIFA, the Organization considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds:

- (1) The duration and preservation of the fund
- (2) The purposes of the Organization and the donor-restricted endowment fund
- (3) General economic conditions
- (4) The possible effect of inflation and deflation
- (5) The expected total return from income and the appreciation of investments
- (6) Other resources of the Organization
- (7) The investment policies of the Organization

Return objectives and risk parameters

The Organization has adopted investment and spending policies for endowment assets that attempt to provide a predictable stream of funding to programs supported by its endowment while seeking to maintain the purchasing power of the endowment assets. Endowment assets include those assets of donor-restricted funds that the Organization must hold in perpetuity or for a donor-specified period(s). Under this policy, as approved by the Board of Directors, the Organization diversifies its investments, subject to practicality constraints, among a variety of asset classes so as to provide a balance that will enhance total real return while avoiding undue risk concentration in any single asset class or investment category.

Spending policy

Under the current policy, disbursements, other than amounts to pay investment fees, require the approval of the Board of Directors. The Board of Director have endorsed a spending rate of up to 5% annually of the average market value of the investment portfolio's fiscal year-end balance using a trailing average over the prior three years. No endowment distributions were taken during 2024 or 2023.

Endowment composition

Endowment funds at June 30, are as follows:

	 2024	 2023
Board-designated endowment funds	\$ 6,457,278	\$ 5,650,853

11. ENDOWMENT FUNDS (continued)

Endowment composition (continued)

Changes in endowment net assets for the fiscal year ended June 30, 2024 is as follows:

		nout Donor strictions
Balance, June 30, 2023	\$	5,650,853
Investment income, net of fees Unrealized and realized gains		108,758 697,667
Balance, June 30, 2024	<u>\$</u>	6,457,278

Changes in endowment net assets for the fiscal year ended June 30, 2023 is as follows:

		Vithout Donor Restrictions	
Balance, June 30, 2022	\$	4,243,114	
Contributions Investment income, net of fees Unrealized and realized gains	_	825,000 89,870 492,869	
Balance, June 30, 2023	<u>\$</u>	5,650,853	

12. DONATED GOODS AND SERVICES

Donated food for the fiscal years ended June 30, 2024 and 2023, included in the financial statements, were as follows:

	_	2024	_	2023
Donated TEFAP CSFP	\$	53,118,409 21,185,974 4,536,813	\$	68,683,473 10,948,061 3,268,701
	<u>\$</u>	78,841,196	\$	82,900,235

Donated food includes the following main categories: proteins, produce, dairy, bread, and beverages as well as a minimal amount of essential household and personal product. The food product was donated to the Organization by various individuals, organizations, and state governments.

12. DONATED GOODS AND SERVICES (continued)

The donated food is recorded in the financial statements as consumable product donations/receipts and as food and product distributions at the estimated average fair value of one pound of donated food product at the national level of \$1.97 and \$1.93, for the fiscal years ended June 30, 2024 and 2023, respectively. Government food commodities are recorded at the estimated average fair value of one pound of donated food product at the national level of \$1.74 and \$1.57, for the fiscal years ended June 30, 2024 and 2023, respectively. These values were determined based on upon calendar year 2023 and 2022 studies performed by Feeding America. Each of the annual studies involves a review of 31 product categories and wholesale prices using a national wholesaler's pricing catalogs. Other independent sources may also be used as necessary for items not included in the catalogs. The average value of one pound of donated product will vary from year-to-year based on the mix of product items donated. As part of the study, Feeding America analyzes and reviews the results to determine the accuracy and understand the key components of the valuation and the year-over-year changes.

In addition, volunteers provided various services throughout the year that are not recognized as contributions in the financial statements since the recognition criteria were not met. During the years ended June 30, 2024 and 2023, these volunteers donated approximately 63,717 and 62,565 hours, respectively, with an estimated value of \$1,866,271 and \$1,803,136, respectively. This value was computed using an estimated hourly rate of \$29.29 and \$28.82 in 2024 and 2023, respectively, based upon the average hourly earnings of all production and nonsupervisory workers on private nonfarm payrolls, as determined by the U.S. Department of Labor's Bureau of Labor Statistics and reported by Independent Sector, plus 12 percent for estimated fringe benefits.

13. AGREEMENTS AND CONTRACTS

The Organization has primary responsibility for warehousing, handling, and distributing USDA-donated foods under TEFAP within its Missouri and Illinois service territories. The Organization receives grants from the Missouri Department of Social Services, Division of Family Services, and Illinois Department of Human Services to offset certain operating expenses incurred in the distribution of the food. The donated foods received by the Organization under TEFAP are distributed to food pantries and on-site serving centers.

In addition, the Organization has responsibility for warehousing, handling, repackaging and distributing USDA-donated and other foods under Commodity Supplemental Food Program ("CSFP"), Coronavirus Food Assistance Program ("CFAP"), and Temporary Assistance for Needy Families Program ("TEFAP"). The Organization receives grants through the Missouri Department of Health and Senior Services and the Illinois Department of Human Services to offset certain expenses incurred in the repackaging and distribution of this food.

Under these government contracts and agreements, the Organization is required to fulfill certain conditions such as specific services provided, specified commodities provided, or the qualified expenses incurred. Failure to fulfill the conditions could result in the return of the funds or no release of the funds. No amounts have been reflected in these financial statements for these contracts until conditions are satisfied.

14. AFFILIATE AGREEMENT

The Organization is a member in the national network of Feeding America through an Affiliate Contract that is in place. The Affiliate Contract establishes the Organization's exclusive service area and sets forth a variety of compliance requirements. Dues are remitted to Feeding America by the Organization based on a formula defined in the agreement. During the years ended June 30, 2024 and 2023, the Organization paid dues in the amount of \$13,002 and \$32,740, respectively.

15. RETIREMENT PLAN

The Organization maintains a contributory retirement savings plan under Section 403(b) of the Code. The plan covers employees that meet certain eligibility requirements. Employees may make discretionary contributions to the plan through payroll deductions up to the maximum amount allowed by the Code. For the years ended June 30, 2024 and 2023, the Organization contributed three percent of each eligible employee's base salary and matched 100 percent of the first three percent of employee contributions to the plan. The Organization, at its discretion, can contribute additional funds to the plan for each employee regardless of the employees contribution level. Contributions to the plan were \$365,487 and \$403,117 for the years ended June 30, 2024 and 2023, respectively, inclusive of a 5% discretionary contribution.

16. LEASES

For operating leases, the Organization leases multiple copiers for monthly installments ranging from \$225 to \$389 expiring in June 2025 through May 2027.

For finance leases, the Organization leases certain vehicles for which principal and interest are payable in monthly installments ranging from \$1,723 to \$2,654 expiring in July 2026 through October 2029.

16. LEASES (continued)

The following summarizes the line items on the statement of financial position as of June 30:

	2024	2023
Operating leases Operating lease right-of-use assets	<u>\$ 45,792</u>	\$ 62,258
Operating leases Operating lease obligations, current Operating lease obligations, noncurrent	\$ 16,803 28,771	\$ 16,466 45,792
	\$ 45,574	\$ 62,258
Finance leases Vehicles Accumulated amortization	\$ 1,898,408 (1,050,375)	
	\$ 848,033	\$ 1,119,234
Finance lease liabilities Finance lease obligations, current Finance lease obligations, noncurrent	\$ 285,549 640,332	\$ 272,181 914,739
	\$ 925,881	\$ 1,186,920
The following summerizes the line items on the statemen	t of activities for the	vicens and ad Ivina

The following summarizes the line items on the statement of activities for the years ended June 30:

	2024	2023
Operating Operating leases included in operating expenses	\$ 18,319 18,319	\$ 18,319 18,319
Finance Amortization of assets included in depreciation and amortization Interest, included in interest expense	271,201 64,174 335,375	259,053 64,174 323,227
	\$ 353,694	\$ 341,546

16. LEASES (continued)

The following summarizes the cash flow information related to leases for the years ended June 30:

		2024	 2023
Cash paid for amounts included in the measurement of lease obligations: Operating cash flows from operating leases Operating cash flows from finance leases Financing cash flow from finance leases	\$	(218) 271,201 (261,039) 9,944	\$ 259,053 (155,631) 103,422
Lease assets obtained in exchange for lease obligations: Operating leases Finance leases	<u> </u>	9,944	\$ 78,164 340,153 418,317 521,739

The following summarizes the weighted average remaining lease term and discount rate for the years ended June 30:

	2024	2023
Weighted average discount rate		
Operating leases	2.6 %	3.5 %
Finance leases	3.6 %	5.0 %
Weighted average remaining lease term in years		
Operating leases	3.5	3.6
Finance leases	5.0	4.5

16. LEASES (continued)

The maturities of lease obligations as of June 30, 2024 were as follows:

Year ending June 30,	Operating		Finance	
2025	\$	18,319	\$	320,040
2026		15,619		320,040
2027		14,319		199,209
2028		-		93,491
2029		-		60,120
Thereafter		_		20,040
		48,257		1,012,940
Less: interest		(2,683)		(87,059)
Present value of lease obligations		45,574		925,881
Current portion		(16,803)		(285,549)
Long-term portion	\$	28,771	\$	640,332







INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Directors St. Louis Area Food Bank, Inc. Bridgeton, Missouri

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of St. Louis Area Food Bank, Inc. (the "Organization"), which comprise the statements of financial position as of June 30, 2024, and the related statements of activities, functional expenses, and cash flows for the year then ended and the related notes to the financial statements, and have issued our report thereon dated January 24, 2025.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Organization's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified.

We identified certain deficiencies in internal control, described in the accompanying schedule of findings and questioned costs as items 2024-001 that we consider to be a material weakness.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Organization's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion.

The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which are described in the accompanying schedule of findings and questioned costs as items 2024-002 and 2024-003.

St. Louis Area Food Bank, Inc.'s Response to Findings

Government Auditing Standards requires the auditor to perform limited procedures on the Organization's response to the findings identified in our audit and described in the accompanying schedule of findings and questioned costs. The Organization response was not subjected to the other auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Armanino^{LLP}

St. Louis, Missouri

armanino LLP

January 24, 2025



INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

Board of Directors St. Louis Area Food Bank, Inc. Bridgeton, Missouri

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited St. Louis Area Food Bank, Inc. (the "Organization")'s compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of the Organization's major federal programs for the year ended June 30, 2024. The Organization's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, the Organization complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2024.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the Organization and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the Organization's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the Organization's federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the Organization's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the Organization's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design
 and perform audit procedures responsive to those risks. Such procedures include examining, on a
 test basis, evidence regarding the Organization's compliance with the compliance requirements
 referred to above and performing such other procedures as we considered necessary in the
 circumstances.
- Obtain an understanding of the Organization's internal control over compliance relevant to the audit
 in order to design audit procedures that are appropriate in the circumstances and to test and report on
 internal control over compliance in accordance with the Uniform Guidance, but not for the purpose
 of expressing an opinion on the effectiveness of the Organization's internal control over compliance.
 Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Other Matters

The results of our auditing procedures disclosed instances of noncompliance which are required to be reported in accordance with the Uniform Guidance and which are described in the accompanying schedule of findings and questioned costs as items 2024-002 and 2024-003. Our opinion on each major federal program is not modified with respect to these matters.

Government Auditing Standards requires the auditor to perform limited procedures on The Organization's response to the noncompliance findings identified in our audit described in the accompanying schedules of findings and questioned costs. The Organization's response was not subjected to the other auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

Report on Internal Control Over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

We consider the deficiencies in internal control over compliance described in the accompanying schedule of findings and questioned costs as items 2024-002 and 2024-003 to be significant deficiencies.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weakness or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

Government Auditing Standards requires the auditor to perform limited procedures on The Organization's response to the internal control over compliance findings identified in our audit is described in the accompanying schedule of findings and questioned costs. The Organization's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Armanino^{LLP}

St. Louis, Missouri

amanino LLP

January 24, 2025

St. Louis Area Food Bank, Inc. Schedule of Expenditures of Federal Awards For the Year Ended June 30, 2024

Federal Grantor/Pass-Through Grantor/ Program or Cluster Title	Federal AL Number	Pass-Through Entity Identifying Number	Total Federal Expenditures	Passed Through to Subrecipients
Expenditures of Federal Awards				
U.S. Department of Agriculture Food Distribution Cluster Pass-through programs from the Missouri Department of Social Services				
Emergency Food Assistance Program (Administrative Costs) Emergency Food Assistance Program (Food Commodities)	10.568 10.569	ER113170006 ER113170006	\$ 427,283 11,215,515 11,642,798	\$ - 11,215,515 11,215,515
Pass-through program from the Illinois Department of Human Services				
Emergency Food Assistance Program (Administrative Costs) Reach and Resilience - Emergency Food Assistance Program	10.568	FCSBH01403	247,772	-
(Administrative Costs) Emergency Food Assistance Program (Food Commodities)	10.568 10.569	FCSCH07592 FCSBH01403	213,931 6,381,463 6,843,166	6,381,463 6,381,463
Total Emergency Food Assistance Program			18,485,964	17,596,978
Pass-through programs from the Missouri Department of Health and Senior Services Commodity Supplemental Food Program (Administrative				
Costs) Commodity Supplemental Food Program (Food Commodities)	10.565 10.565	CS222552002 CS222552002	316,375 2,542,659	2,542,659
Pass-through programs from the Illinois Department of Human Services	10.303	C3222332002	2,859,034	2,542,659
Commodity Supplemental Food Program (Administrative Costs) Commodity Supplemental Food Program (Food Commodities)	10.565 10.565	FCSBQ00669 FCSBQ00669	219,560 1,287,535 1,507,095	1,287,535 1,287,535
Total Commodity Supplemental Food Program Total Food Distributions Program - Cluster			4,366,129 22,852,093	3,830,194 21,427,172
Supplemental Nutrition Assistance Program Pass-through programs from Feeding Illinois Supplemental Nutrition Assistance Program	10.551	FCSCQ1414	83,085	
Pass-through program from Feeding Missouri Supplemental Nutrition Assistance Program Total Supplemental Nutrition Assistance Program	10.551		58,902 141,987	<u> </u>
Pandemic Relief Activities Pass-through program from: Illinois Department of Human Services	10.182	FSCQ07652	708,308	-
Total Pandemic Relief Activities	10.102	120 (01002	708,308	
Commodity Credit Corporation Pass-through program from: Missouri Department of Social Services	10.187	ER113170006	195,878	-
Illinois Department of Human Services	10.187	FCSBH01403	43,151	

The accompanying notes to the Schedule of Expenditures of Federal Awards are an integral part of this schedule.

St. Louis Area Food Bank, Inc. Schedule of Expenditures of Federal Awards For the Year Ended June 30, 2024

Federal Grantor/Pass-Through Grantor/ Program or Cluster Title	Federal AL Number	Pass-Through Entity Identifying Number	Total Federal Expenditures	Passed Through to Subrecipients
Total Commodity Credit Corporation			239,029	
Total U.S. Department of Agriculture			23,941,417	21,427,172
U.S. Department of Health and Human Services Pass-through program from the Illinois Department of Human Services				
Temporary Assistance for Needy Families Pass-through program from the Illinois Department of Human Services	93.558	FCSBH06964	40,400	
Supporting Wellness at Pantries	93.439		10,000	
Total U.S. Department of Health and Human Services			50,400	
U.S. Department of Homeland Security Disaster Grants - Public Assistance Pass-through program from:			(10 0	
Illinois Department of Human Services Total U.S. Department of Homeland Security	97.036		613,773	
Emergency Food & Shelter Program Pass-through program from: Emergency Food & Shelter Program National Board	97.024		35,567	_
Total Emergency Food & Shelter Program	<i>5,102</i> ·		35,567	
Total U.S. Department of Homeland Security			649,340	
U.S. Department of Economic Development AmeriCorps Pass-through program from:				
Missouri Department of Economic Development Total U.S. Department of Economic Development	94.006		24,056 24,056	
U.S. Department of the Treasury Pass-through program from: Missouri Department of Face and Passelement	21.027		25,000	
Missouri Department of Economic Development Total U.S. Department of the Treasury	21.02/		25,000	-
Total Expenditures of Federal Awards			\$ 24,690,213	<u>\$ 21,427,172</u>

St. Louis Area Food Bank, Inc. Notes to Schedule of Expenditures of Federal Awards June 30, 2024

1. BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards (the "Schedule") includes the federal award activity of St. Louis Area Food Bank, Inc. (the "Organization") under programs of the federal government for the year ended June 30, 2024. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the Organization, it is not intended to and does not present the financial position, changes in net assets, or cash flows of the Organization.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or limited as to reimbursement. The Organization elected to use the 10 percent de minimus indirect cost rate primarily for fiscal year 2024.

Pass-through entity identifying numbers are presented where available and applicable.

3. ASSISTANCE PROVIDED TO SUBRECIPIENTS

Non-monetary assistance is reported in the Schedule at the fair value of commodities. Of the federal expenditures presented in the Schedule, the Organization provided non-monetary federal awards to subrecipients as follows:

Missouri Department of Social Services	\$ 11,215,515
Missouri Department of Health and Senior Services	2,542,659
Illinois Department of Human Services	 7,668,998
	\$ 21,427,172

No monetary federal awards were provided to subrecipients.

4. INVENTORY

Government commodities stated at fair value included in inventory at June 30, 2024 are as follows:

Missouri Department of Social Services	\$ 1,968,214
Missouri Department of Health and Senior Services	521,500
Illinois Department of Human Services	 1,171,579
	\$ 3 661 293

St. Louis Area Food Bank, Inc. Notes to Schedule of Expenditures of Federal Awards June 30, 2024

5. FEDERAL INSURANCE AND LOAN PROGRAMS

The Organization had no federal insurance programs in effect and no loan or loan guarantee programs outstanding during the year ended June 30, 2024.

6. RELATIONSHIP TO BASIC FINANCIAL STATEMENTS

Federal awards included in the accompanying Schedule, excluding federal awards of food commodities, are reported as government grants support and revenue in the Organization's basic financial statements. Federal awards of food commodities included in the accompanying Schedule are reported as consumable product donations/receipts support and revenue in the Organization's basis financial statements.

7. PRE-AWARD COSTS

The grants awarded in fiscal year 2023 that were received from the Federal Emergency Management Agency ("FEMA") through the Illinois Department of Social Services allowed for organizations to reimburse for costs in previous fiscal years. As such, expenditures, included in the accompanying schedule of expenditures of federal awards, totaling \$613,773, were incurred in fiscal year 2023 and received in fiscal year 2024.

SECTION I - SUMMARY OF AUDITOR'S RESULTS

Type of auditor's report issued:

Unmodified

Internal control over financial reporting:

Material weakness(es) identified? Yes

Significant deficiency(ies) identified that are not considered to be material weaknesses?

None reported

Noncompliance material to financial statements noted?

Federal Awards

Internal control over major programs:

Material weakness(es) identified?

Significant deficiency(ies) identified that are not considered to be material weaknesses?

Yes

Type of auditor's report issued on compliance for major programs:

Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?

Identification of major programs:

Name of Federal Program or Cluster <u>AL Number</u>

United States Department of Agriculture, Food Distribution Program
Cluster 10.568, 10.569, 10.565

Dollar threshold used to distinguish between Type A and Type B programs \$750,000

Auditee qualified as low-risk auditee? Yes

SECTION II - SUMMARY OF FINANCIAL STATEMENT FINDINGS

Finding number: 2024-001 Material Weakness over Financial Reporting

Criteria: Accounting records should be completed timely and accurately in regard to

account reconciliations, estimate calculations, and financial reporting. Internal controls should be in place and provide reasonable assurance that account

records are completed timely and accurately.

Condition: St. Louis Area Food Bank, Inc. experienced transition in the Chief Financial

Officer position as well as other accounting positions during the year ended June 30, 2024. Throughout the course of audit, we noted that the accounting records were not completed timely and accurately in regard to account reconciliations, estimate calculations, and financial reporting. St. Louis Area Food Bank, Inc. hired a third-party accounting team to assist in performing the financial close for the year ended June 30, 2024 and continuing operations while finance positions were still open. The Organization hired a new Chief Financial Officer and several other accounting and finance team members in October and November

2024.

Cause: The cause for the lack of complete, accurate, and timely financial information

was a result of the transition of financial management during the year under

audit.

Possible effect: Ineffective control over the capturing of financial information timely and

accurately could potentially result in material misstatement of the financial

statements.

Recommendation: We recommend that the Organization continues to evaluate and implement

policies and procedures to ensure complete, accurate and timely financial

information.

SECTION II - SUMMARY OF FINANCIAL STATEMENT FINDINGS (continued)

Views of responsible officials:

Corrective Action Plan: Hire new Chief Financial Officer (CFO) and fully staff a new finance team along with providing training in process and policies.

To address the material weakness in financial reporting, the Organization prioritized hiring a qualified CFO and stabilizing the finance team through competitive retention strategies and comprehensive training programs. A robust financial reporting calendar will be implemented to ensure timely reporting, supported by periodic internal reviews and automation of key processes to reduce errors. Internal controls will be strengthened through standardized documentation to include detailed Standard Operating Procedures for the Finance Team and company-wide Finance Manual located in SharePoint for ease of reference, segregation of duties, and cross-training to ensure continuity. Interim external resources, such as consultants, will bridge gaps while permanent hires are made. Permanent hires will be onboarded and trained prior to the departure of the interim consultant team. Ongoing reconciliation of balance sheet accounts and revenue reconciliation will be conducted monthly and identified discrepancies will be investigated and corrected in the following month. Regular internal review by CFO and ongoing collaboration with external auditors will ensure continuous monitoring and improvement, minimizing the risk of future weaknesses.

Name of Responsible Person: Meredith Knopp, Chief Executive Officer

Anticipated Completion Date: April 30, 2025

SECTION III - SUMMARY OF FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

Finding number: 2024-002 - Lack of Operating Effectiveness on Internal Control Over

Compliance for Food Distributions

AL number: 10.568, 10.569, 10.565

AL title: Emergency Food Assistance Program – Food Distribution Cluster

Compliance requirement:

Special Tests and Provisions

Name of federal

agency:

U.S. Department of Agriculture

Name of pass-through Illinois Department of Human Services

amtitus.

entity:

Type of finding: Significant Deficiency in Internal Control over Compliance of Major Programs

Criteria: St. Louis Area Food Bank, Inc. is responsible for implementing and maintaining

a proper internal control system over special tests and provisions. A proper internal control system requires that documentation supporting compliance with program requirements, including inventory distributions, be accurate, complete,

and prepared in a timely manner to prevent errors or misstatements.

SECTION III - SUMMARY OF FEDERAL AWARD FINDINGS AND QUESTIONED COSTS (continued)

Condition: During the audit, it was identified that an invoice signed by the partner agency

indicated an incorrect gross weight compared to inventory disbursed per the inventory system. However, the actual inventory disbursed differed due to items being unavailable or insufficient during packing. Although the disbursed amount was accurately reflected in the accounting system and subsequent reports, and an email was sent to the partner agency confirming the actual disbursement, the signed packing list/invoice provided at the time of delivery was not updated to

reflect the actual disbursed inventory.

Cause: The discrepancy occurred due to significant turnover in the warehouse and the

absence of specific Standard Operating Procedures (SOPs) for the packing and distribution process. Packing lists were printed the night before delivery, and adjustments made during packing the following morning were not reflected in

updated packing lists due to timing constraints.

Possible effect: The signed packing list/invoice did not accurately reflect the actual inventory

disbursed, indicating a control deficiency in the process for ensuring the

accuracy of documentation for inventory distributions.

Questioned cost: None

Recommendation: The Organization should develop and implement formal SOPs for inventory

packing and distribution processes. These SOPs should include procedures for updating and reconciling packing lists with actual disbursements to ensure that all documentation accurately reflects the distributed inventory. Additionally,

staff training should be conducted to ensure adherence to these procedures.

Views of responsible officials:

Corrective Action Plan: Food distribution invoice signed by one (1) partner

agency did not agree to the actual weight disbursed.

We have taken action to address this issue, and it has already been implemented. A new Chief Operating Officer along with several warehouse employees were hired to ensure that proper staffing was maintained in the process. Management has also developed new Standard Operating Procedures (SOPs) and training programs for warehouse staff to ensure accurate documentation and compliance moving forward. This allows for the packing lists to be printed and packing to occur well in advance to allow for adjustments to be made in time to accurately reflect the amounts disbursed. The new SOPs also include that partner agencies have at least 24 hours to contact the Organization for any issues with the distribution and the Organization will update documentation and/or correct the order to reflect the documentation. Two positions have been staffed: Inventory Control and Quality Control part of their role is to make sure the pick ticket matches the pick order and then reconcile against the invoice at the time of posting.

Name of Responsible Person: Meredith Knopp, Chief Executive Officer

Anticipated Completion Date: Implemented in December 31, 2024

SECTION III - SUMMARY OF FEDERAL AWARD FINDINGS AND QUESTIONED COSTS (continued)

Finding number: 2024-003

AL number: 10.568, 10.569, 10.565

AL title: Emergency Food Assistance Program and Commodity Supplemental Food

Program – Food Distribution Cluster

Compliance

requirement:

Eligibility and Activities Allowed

Name of federal

agency:

U.S. Department of Agriculture

Name of pass-through

entity:

Illinois Department of Human Services and Missouri Department of Social

Services

Type of finding: Significant Deficiency in Internal Control over Compliance of Major Programs

Criteria: St. Louis Area Food Bank, Inc. is responsible for implementing and maintaining

a proper internal control system over eligibility and activities allowed. Internal controls over compliance require that agreements and documentation be executed in a timely manner to maintain compliance with program requirements

and ensure accountability.

Condition: During the audit, it was discovered that due to significant staff turnover during

the year, certain required agreements for the fiscal year period (July 1, 2023 – June 30, 2024) with partner agencies were not signed until late fiscal year 2024 or fiscal year 2025. This delay in execution of required agreements represents a

control deficiency over documentation requirements.

Cause: The delay in executing required agreements was attributed to staff turnover,

which resulted in lapses in the process and oversight of ensuring timely

completion and signing of documentation.

Possible effect: Failure to execute required agreements in a timely manner increases the risk of

non-compliance with eligibility and activities allowed requirements and

undermines the effectiveness of internal controls over compliance.

Questioned cost: None

Recommendation: The Organization should implement procedures to mitigate the impact of staff

turnover, including cross-training and clear documentation of roles and responsibilities related to the execution of required agreements. Management should establish a tracking system to monitor agreement completion and ensure timely follow-up. Additionally, management should provide periodic training to relevant staff to reinforce the importance of timely compliance with

documentation requirements.

SECTION III - SUMMARY OF FEDERAL AWARD FINDINGS AND QUESTIONED COSTS (continued)

Views of responsible officials:

Corrective Action Plan: Single Audit partner agreements for fiscal year 2024 (July 1, 2023 – June 30, 2024) with five (5) partner agencies were signed in June 2024 and November 2024.

Management notes that as of year-end and final fieldwork, personnel are now in place who understand the importance of maintaining and completing required documentation, including annual and bi-annual agreements. Management will implement additional measures, such as improved tracking systems and staff training, to prevent future delays in the execution of required annual and bi-annual agreements. Management currently reconciles A133 documents to agency partners. In addition, the management team is ensuring documents are signed and stored in an electronic document signature platform i.e DocuSign. Access to this platform will be available to all key staff for utilization and verification. Tracking is also documented within a separate excel spreadsheet and reconciled back to the electronic signature database. A Standard Operating Procedure has been created and implemented.

Name of Responsible Person: Meredith Knopp, Chief Executive Officer

Anticipated Completion Date: December 31, 2024

Corrective Action Plan

For the Year Ended June 30, 2024

Finding 2024-001: Material Weakness over Financial Reporting

Corrective Action Plan: Hire new Chief Financial Officer (CFO) and fully staff a new finance team along with providing training in process and policies.

To address the material weakness in financial reporting, the Organization prioritized hiring a qualified CFO and stabilizing the finance team through competitive retention strategies and comprehensive training programs. A robust financial reporting calendar will be implemented to ensure timely reporting, supported by periodic internal reviews and automation of key processes to reduce errors. Internal controls will be strengthened through standardized documentation to include detailed Standard Operating Procedures for the Finance Team and company-wide Finance Manual located in SharePoint for ease of reference, segregation of duties, and cross-training to ensure continuity. Interim external resources, such as consultants, will bridge gaps while permanent hires are made. Permanent hires will be onboarded and trained prior to the departure of the interim consultant team. Ongoing reconciliation of balance sheet accounts and revenue reconciliation will be conducted monthly and identified discrepancies will be investigated and corrected in the following month. Regular internal review by CFO and ongoing collaboration with external auditors will ensure continuous monitoring and improvement, minimizing the risk of future weaknesses.

Name of Responsible Person: Meredith Knopp, Chief Executive Officer

Anticipated Completion Date: April 30, 2025

Finding 2024-002: Lack of Internal Control Over Compliance for Food Distributions

Corrective Action Plan: Food distribution invoice signed by one (1) partner agency did not agree to the actual weight disbursed.

We have taken action to address this issue, and it has already been implemented. A new Chief Operating Officer along with several warehouse employees were hired to ensure that proper staffing was maintained in the process. Management has also developed new Standard Operating Procedures (SOPs) and training programs for warehouse staff to ensure accurate documentation and compliance moving forward. This allows for the packing lists to be printed and packing to occur well in advance to allow for adjustments to be made in time to accurately reflect the amounts disbursed. The new SOPs also include that partner agencies have at least 24 hours to contact the Organization for any issues with the distribution and the Organization will update documentation and/or correct the order to reflect the documentation. Two positions have been staffed: Inventory Control and Quality Control part of their role is to make sure the pick ticket matches the pick order and then reconcile against the invoice at the time of posting.

Name of Responsible Person: Meredith Knopp, Chief Executive Officer

Anticipated Completion Date: Implemented in December 31, 2024

<u>Finding 2024-003: Lack Internal Control Over Compliance for Timely Execution of Required Agreements</u>

Corrective Action Plan: Single Audit partner agreements for fiscal year 2024 (July 1, 2023 – June 30, 2024) with five (5) partner agencies were signed in June 2024 and November 2024.

Management notes that as of year-end and final fieldwork, personnel are now in place who understand the importance of maintaining and completing required documentation, including annual and bi-annual agreements. Management will implement additional measures, such as improved tracking systems and staff training, to prevent future delays in the execution of required annual and bi-annual agreements. Management currently reconciles A133 documents to agency partners. In addition, the management team is ensuring documents are signed and stored in an electronic document signature platform i.e DocuSign. Access to this platform will be available to all key staff for utilization and verification. Tracking is also documented within a separate excel spreadsheet and reconciled back to the electronic signature database. A Standard Operating Procedure has been created and implemented.

Name of Responsible Person: Meredith Knopp, Chief Executive Officer

Anticipated Completion Date: December 31, 2024

Name:

Date:



Grantee Portal / Audit Reviews / Audit / CYEFR

Close

Add a Program

Mark Complete

Comment

	CSFA #	Program Name	State	Federal	Match	Total
View	444-80-0166	The Emergency Food Assistance Program (TEFAP Administrative Costs)	0.00	81,515.78		81,515.78
View	444-80-0667	Commodity Supplemental Food Program	0.00	219,560.00		219,560.00
View	444-80-2224	Hunger Relief Fund Check Off (TEFAP)	17,086.00	0.00		17,086.00
View	444-80-3189	Illinois – Equitable Access Towards Sustainable Systems (EATS) funded by LFPA	0.00	969,360.32		969,360.32
View	444-80-3298	The Emergency Food Assistance Program (TEFAP) Commodity Credit Corporation (CCC)	0.00	43,151.28		43,151.28
View	444-80-3318	The Emergency Food	0.00	213,930.61		213,930.61
		Totals:	17,086.00	45,748,856.78	0.00	45,765,942.78

	Assistance Program (TEFAP) Reach and Resiliency				
Edit	All other federal expenditures		44,221,338.79		44,221,338.79
	Totals:	17,086.00	45,748,856.78	0.00	45,765,942.78

Please note the following:

- The CYEFR is pre-populated with programs based on existing State-issued awards in the CSFA. These programs cannot be removed. If no spending occurred in a program, leave the amounts at zero.
- If a program is missing, please click the "Add a Program" button and select the State agency and State program from the dropdown list provided.
- Any items in red must be fixed before the CYEFR can be marked complete.
- When finished updating the CYEFR, click the "Mark Complete" button and continue to the next step.

<u>Grantee Portal</u> / <u>Audit Reviews</u> / <u>Audit</u> / <u>CYEFR</u> / Program

Cancel	Save
)	

Agency	Department Of Human Services (444)	
Program	The Emergency Food Assistance Program (TEFAP) Reach and Resiliency (444-80-3318)	
	This program as added due to awards found in the CSFA. It cannot be removed.	
State Amount Expended	\$ 0.00	
Federal Amount Expended	\$ 213930.61	

Expended Amount	Category
0.00	Personal Services (Salaries and Wages)
0.00	Fringe Benefits
0.00	Travel
131773.70	Equipment
42156.91	Supplies
40000.00	Contractual Services
0.00	Consultant (Professional Services)
0.00	Construction
0.00	Occupancy - Rent and Utilities
0.00	Research and Development
0.00	Telecommunications
0.00	Training and Education

Expended Amount	Category
0.00	Direct Administrative Costs
0.00	Miscellaneous Costs
0.00	Grant Exclusive Line Item(s)
213,930.61	Total Direct Expended
0.00	Indirect Costs
212.020.61	Total Amount Expended

<u>Grantee Portal</u> / <u>Audit Reviews</u> / <u>Audit</u> / <u>CYEFR</u> / Program

Cancel Save

Agency	Department Of Human Services (444)	
Program	The Emergency Food Assistance Program (TEFAP) Commodity Credit Corporation (CCC) (444-80-3298)	
	This program as added due to awards found in the CSFA. It cannot be removed.	
State Amount Expended	\$ 0.00	
Federal Amount Expended	\$ 43151.28	

Expended Amount	Category	
43151.28	Personal Services (Salaries and Wages)	
0.00	Fringe Benefits	
0.00	Travel	
0.00	Equipment	
0.00	Supplies	
0.00	Contractual Services	
0.00	Consultant (Professional Services)	
0.00	Construction	
0.00	Occupancy - Rent and Utilities	
0.00	Research and Development	
0.00	Telecommunications	

Expended Amount	Category
0.00	Training and Education
0.00	Direct Administrative Costs
0.00	Miscellaneous Costs
0.00	Grant Exclusive Line Item(s)
43,151.28	Total Direct Expended
0.00	Indirect Costs
43,151.28	Total Amount Expended

<u>Grantee Portal</u> / <u>Audit Reviews</u> / <u>Audit</u> / <u>CYEFR</u> / Program

Cancel Save

Agency	Department Of Human Services (444)
Program	Hunger Relief Fund Check Off (TEFAP) (444-80-2224)
	This program as added due to awards found in the CSFA. It cannot be removed.
State Amount Expended	\$ 17086.00
Federal Amount Expended	\$ 0.00

Expended Amount	Category
0.00	Personal Services (Salaries and Wages)
0.00	Fringe Benefits
0.00	Travel
0.00	Equipment
0.00	Supplies
0.00	Contractual Services
0.00	Consultant (Professional Services)
0.00	Construction
0.00	Occupancy - Rent and Utilities
0.00	Research and Development
0.00	Telecommunications
0.00	Training and Education

Expended Amount	Amount Category	
0.00	Direct Administrative Costs	
17086.00	Miscellaneous Costs	
0.00	Grant Exclusive Line Item(s)	
17,086.00	Total Direct Expended	
0.00	Indirect Costs	
17 096 00	Total Amount Expended	

<u>Grantee Portal</u> / <u>Audit Reviews</u> / <u>Audit</u> / <u>CYEFR</u> / Program

Cancel	Save

Agency	Department Of Human Services (444)
Program	Illinois – Equitable Access Towards Sustainable Systems (EATS) funded by LFPA (444-80-3189) This program as added due to awards found in the CSFA. It cannot be removed.
State Amount Expended	\$ 0.00
Federal Amount Expended	\$ 969360.32

Expended Amount	Category
75927.27	Personal Services (Salaries and Wages)
0.00	Fringe Benefits
0.00	Travel
0.00	Equipment
0.00	Supplies
0.00	Contractual Services
0.00	Consultant (Professional Services)
0.00	Construction
0.00	Occupancy - Rent and Utilities
0.00	Research and Development
0.00	Telecommunications
0.00	Training and Education

Expended Amount	Category	
0.00	Direct Administrative Costs	
261.24	Miscellaneous Costs	
893171.81	Grant Exclusive Line Item(s)	
969,360.32	Total Direct Expended	
0.00	Indirect Costs	
969,360.32	Total Amount Expended	

<u>Grantee Portal</u> / <u>Audit Reviews</u> / <u>Audit</u> / <u>CYEFR</u> / Program

Cancel	Save
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Agency	Department Of Human Services (444)
Program	The Emergency Food Assistance Program (TEFAP Administrative Costs) (444-80-0166)
	This program as added due to awards found in the CSFA. It cannot be removed.
State Amount Expended	\$ 0.00
Federal Amount Expended	\$ 81515.78

Expended Amount	Category
52973.29	Personal Services (Salaries and Wages)
17208.49	Fringe Benefits
0.00	Travel
0.00	Equipment
0.00	Supplies
0.00	Contractual Services
0.00	Consultant (Professional Services)
0.00	Construction
0.00	Occupancy - Rent and Utilities
0.00	Research and Development
0.00	Telecommunications
0.00	Training and Education

Expended Amount	Category
0.00	Direct Administrative Costs
11334.00	Miscellaneous Costs
0.00	Third-party in-kind contributions
0.00	Grant Exclusive Line Item(s)
81,515.78	Total Direct Expended
0.00	Indirect Costs
81,515.78	Total Amount Expended

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Cancel	Save
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Agency	Department Of Human Services (444)
Program	Commodity Supplemental Food Program (444-80-0667)
	This program as added due to awards found in the CSFA. It cannot be removed.
State Amount Expended	\$ 0.00
Federal Amount Expended	\$ 219560.00

Expended Amount	Category
151367.90	Personal Services (Salaries and Wages)
45093.40	Fringe Benefits
0.00	Travel
0.00	Equipment
0.00	Supplies
0.00	Contractual Services
0.00	Consultant (Professional Services)
0.00	Construction
0.00	Occupancy - Rent and Utilities
0.00	Research and Development
0.00	Telecommunications
0.00	Training and Education

Expended Amount	Category
0.00	Direct Administrative Costs
17722.75	Miscellaneous Costs
214,184.05	Total Direct Expended
5,375.95	Indirect Costs
219 560 00	Total Amount Expended